



## HATTON ACADEMIES TRUST

### PERSON SPECIFICATION

**Post Title:**      **Catering Assistant – Sir Christopher Hatton Academy**

#### Education and Qualifications

Essential Criteria	Desirable Criteria
<p>Level 2 in English and Maths</p> <p>Level 2 Food Hygiene Certificate</p> <p>First Aid qualification or the willingness to undertake training</p>	<p>NVQ level 2 in Catering or a commitment to complete the qualification</p> <p>NVQ Level 1 in food preparation and hospitality</p>

#### Knowledge / Skills

Essential Criteria	Desirable Criteria
<p>Well organised with good time management skills</p> <p>Reliable in order to maintain the consistency of expectations and standards</p> <p>The ability to identify work priorities and manage the given workload to meet deadlines</p>	<p>Experience of working within catering.</p>

#### Attitude

<p>Be adaptable to quickly changing situations.</p> <p>Excellent interpersonal skills with the ability to deal effectively with conflict and difficult situations.</p> <p>Open minded and receptive to new ideas, approaches and challenges.</p> <p>Able to work using own initiative, be pro-active and work as a part of a team.</p>	
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Hatton Academies Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

An outgoing personality with the ability to establish positive working relationships with all pupils and staff.

Commitment to deliver a first class service to the School.

Willingness to undertake training and personal development.

Must be suitable to work with children