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Our ref: SC  
Direct Dial: 01933 221415  
Email: [caffels@hattonacademy.org.uk](mailto:caffels@hattonacademy.org.uk)

June 2019

Dear Applicant

**Re: Lunchtime Supervisor – Oakway Academy**

Thank you for your interest in the post of Lunchtime Supervisor at Oakway Academy.

We are currently looking for a reliable and flexible lunchtime supervisor to supervise and assist children to ensure a safe and positive learning environment is maintained both indoors and outdoors. The successful candidate will be required to work inside and outside in all weathers and seasons.

The successful applicant will be required to complete an enhanced Disclosure Bureau Service check (DBS) and any offer of employment is subject to satisfactory references and occupational health clearance. They will also be required to have level 2 qualifications in English and Maths.

To apply for a post, please complete the non-teaching staff application form and return it by the closing date of **Monday 24<sup>th</sup> June 2019** at **9.00am** to: Mrs S Caffel, Personnel Assistant, Hatton Academies Trust, The Pyghtle, Wellingborough, Northants NN8 4RP or email [personnel@hattonacademiestrust.org.uk](mailto:personnel@hattonacademiestrust.org.uk).

**PLEASE NOTE APPLICATIONS CAN ONLY BE ACCEPTED ON THE HATTON ACADEMIES TRUST APPLICATION FORM. APPLICATIONS CANNOT BE ACCEPTED BY CV ONLY.**

Yours faithfully

*Sarah Caffel*

**Mrs S Caffel**  
**Personnel Assistant**