



HATTON ACADEMIES TRUST PERSON SPECIFICATION

Post Title: Early Years – Reception Teacher

CRITERIA	ESSENTIAL	DESIRABLE	ASSESSMENT
Qualifications & Training <ul style="list-style-type: none"> • Qualified Teacher Status • Good Honours degree in related subject 	 ✓ ✓		 1 and 3 1 and 3
Experience <ul style="list-style-type: none"> • Teaching experience in Reception or Year 1 	✓		1, 2 and 3
Skills & Knowledge <ul style="list-style-type: none"> • Able to communicate effectively, orally and in writing • Able to demonstrate effective planning and teaching skills • Able to present confidently to a large group of students • Able to work with others to achieve common goals • Able to use / analyse assessment data systems to raise standards • Able to provide clear direction and to inspire, motivate and enthuse others • Confident in own ability to be effective and to take on challenges • Good ICT skills (in Microsoft Word/Excel) • Able to form good working relationships with all staff and students • Effective behaviour management • Able to support staff and students in maintaining high standards • Up to date awareness of the National Curriculum and specifically within their individual specialism 	 ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓		 1 and 2 1 and 2 1 and 2 1 and 2 1 and 2 1 and 2 1 and 2 1 and 2 1 and 2 1 and 2 1 and 2

Hatton Academies Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment

<ul style="list-style-type: none"> • Efficient and effective administrative, organisational and personal management skills 	✓		1 and 2
Personal Attributes <ul style="list-style-type: none"> • Able to motivate others and to adopt a positive approach to education • Energy, enthusiasm and perseverance • Reliability and integrity • Good interpersonal skills • Positive commitment to individual personal development • Capacity to work hard, under pressure, to meet deadlines • A good record of attendance during the last three years • Adaptable and amenable with respect to working practices • Ability to work independently and be a team player • Suitable to work with Children • Commitment to outstanding safeguarding practice 	✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓		1 and 2 1 and 2 1 and 2 1 and 2 1 and 2 1 and 2 1 and 2 1 and 2 1 and 2 2 2
Equal Opportunities <ul style="list-style-type: none"> • Understanding of equal opportunities issues and an ability to demonstrate strategies to challenge discrimination and prejudice • A commitment to inclusive education 	✓ ✓		2 and 3 2
Health and Safety / Safeguarding <ul style="list-style-type: none"> • A clear understanding of Safeguarding responsibilities & requirements • An understanding of health and safety issues 	✓ ✓		2 2 and 3

1 - Application Form

2 – Interview

3 - Documentary Evidence

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