



## HATTON ACADEMIES TRUST PERSON SPECIFICATION

**Job Title:** After Schools Club Leader – Victoria Primary Academy

**Pay Scale:** NJC Scale Point 10 to 12

### Education & Qualifications

<b>Essential</b>	<b>Desirable</b>
<p>Level 2 qualifications in English and Mathematics</p> <p>Level 2 qualification in a related subject</p> <p>First aid qualification or willingness to undertake training</p>	

### Knowledge / Skills / Attitude

<b>Essential</b>	<b>Desirable</b>
<p>A commitment to the safeguarding of all children and staff. Enhanced DBS clearance is required.</p> <p>Be of smart appearance and have a professional and positive manner.</p> <p>Demonstrate an awareness and understanding of equal opportunities and other people's behaviour, physical, social and welfare needs.</p> <p>Resilient, with the ability to remain calm when dealing with difficult or challenging situations.</p> <p>Resourceful and practical with good problem solving skills</p> <p>Must be suitable to work with children.</p> <p>Must be flexible with the ability to work on your own initiative.</p> <p>Good communication skills with the ability to communicate effectively with children, colleagues and parents.</p> <p>Must be organised and able to plan and deliver after school club activities to groups of pupils</p>	<p>Proven experience of working effectively in a team.</p>

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