

Hatton Academies Trust Person Specification

Post Title: **Classroom Supervisor – Sir Christopher Hatton Academy**

Grade: NJC Scale Point 18 - 21

Education and Qualifications

Essential Criteria	Desirable Criteria
GCSE (or equivalent) in English and Maths	Level 3 or above qualification.
Good ICT skills, including Microsoft Office, Word, Excel, Powerpoint	Future ambition to become a teacher.
First aid qualification (or the willingness to train)	

Knowledge/Skills

Essential Criteria	Desirable Criteria
Be confident to deliver potentially unfamiliar subject content to a wide range of age and abilities.	Previous experience of working in a school environment would be an advantage
Pupil behaviour management skills.	Experience of working with teenagers in a social environment (eg club, church, cadets) would be an advantage.
Well organised with good time management skills.	
Reliable in order to maintain the consistency of expectations and standards.	
Flexible and responsive – able to address potentially challenging situations by problem-solving and negotiation.	

Attitude

Essential Criteria	Desirable Criteria
Be adaptable to quickly changing situations.	
Excellent interpersonal skills with the ability to deal effectively with conflict and difficult situations.	
Able to work using own initiative, be pro-active and work as a part of a team.	
An outgoing personality with the ability to establish positive working relationships with all pupils and staff.	
Commitment to deliver a first class service to the Academy.	
Willingness to undertake training and personal development.	
Must be suitable to work with children.	