

Our ref: SC
Direct Dial: 01933 231274
Email: caffels@hattonacademy.org.uk

January 2018

Dear Applicant

Ref: Exam Invigilators

Thank you for your interest in the post of Exam Invigilator at Sir Christopher Hatton Academy.

We are currently looking for Invigilators to work at the Academy on an ad hoc basis.

You will find a job description and further details about the post and the academy from the information provided as part of this pack.

I look forward to receiving your application by the closing date of Friday 2nd February 2018 at 9.00am. Please use the Hatton Academies Trust application form and attach a CV or additional sheets if required. **Applications by CV only cannot be accepted.**

The successful applicants will be required to complete an enhanced Disclosure Bureau Service check (DBS) and any offer of employment is subject to satisfactory references and occupational health clearance.

Your completed application form should be sent to:- Mrs S Caffel, Personnel Assistant, Hatton Academies Trust, The Pyghtle, Wellingborough, Northants NN8 4RP or emailed to:- caffels@hattonacademy.org.uk

Yours faithfully

Sarah Caffel

Mrs S Caffel
Personnel Assistant